

*Kane County
Local Emergency Planning Committee
Meeting Minutes
May 19, 2009*

CALL TO ORDER

The meeting was called to order at 1301 hours at the Kane County EOC by Chairman Mensching.

ATTENDANCE

Members present – from sign-in:

Bob Balsamo – South Elgin EMA, Victoria Barry – DSM Desotech,
Frank Beierlotzer – DeKalb County LEPC Chairman, Deborah Dortmund – KCOEM,
Amy Leonard – Delnor Community Hospital,
Sean Madison – KCOEM Deputy Director, Donna McCoy – Printpack,
Jon Mensching – Carpentersville Fire / LEPC Chairman, Tom Schlueter – KCHD PIO/ Media,
Scott Vance – Provena Mercy Medical Center, and Marty Wolding – Aurora Fire Department.

WELCOME: Jon welcomed everyone and asked the group to stand and join in the Pledge of Allegiance.

INTRODUCTION OF GUESTS:

Jon welcomed Randy Deicke of Batavia Fire Department and Dan the newest Intern for the KC HD.

CORRESPONDENCE:

Deb mentioned that the latest correspondence was the Annual Notice. It has been posted in the paper. Deb reminded Jon of the annual report to the SERC which is due at the end of June. There was a brief discussion.

APPROVAL OF MEETING MINUTES AND NOTES:

Last meeting's minutes were e-mailed out to all the members. If you are not receiving them, please let Deb know. Jon asked if there were any questions or comments from the last meeting minutes. No one had any comments. Marty Wolding moved to approve the previous meeting minutes. The motion was seconded by Bob Balsamo. Motion passed by voice vote.

LEPC CHAIRMAN'S REPORT:

Jon stated that he did not have any information for the report.

HAZARDOUS MATERIALS REPORT:

Jon reminded the members to pick up the report at the door when they came in. There was only 1 spill on the list. The members believe they remember other spills that have not been reported. Deb stated she would contact Lisa at the regional IEMA office and see if there were reports we had not received. When the OEM web site / e-mail was down for several days perhaps the reports did not get through. Deb stated that Lisa should have called if the e-mails bounced back to her.

Bob Balsamo stated that IEPA was out in the area of Rt. 25 & South Elgin for a leaky tank.

In addition, OEM was out on a call at the truck stop in Hampshire (March 2nd) and we do not show a spill report for that either. Brief discussion followed on that spill and another spill in Aurora.

A call placed to Lisa at the IEMA Region 3 office, on 5/27/09 resulted in two additional reports. Lisa stated that it had been quiet. It was speculated that perhaps the spills are just not being called in.

SUBCOMMITTEE REPORTS:

Education: No report

Finance: No report

Membership:

Membership subcommittee - Vince, Brad & Dave

Chair: Brad Entler

Vince stated there were no new members since John Fahy. Jon stated that we thought he was coming to the last meeting but he could not make it.

Planning:

Co-Chairs: Sean and Marty.

Sean stated that he was unable to continue on in the planning committee. He had too much on 'his plate' at the moment. The plan review is postponed until new business.

OLD BUSINESS:

2009 Midwest Emergency Response Conference

Marty and Sean attended the conference. Don Bryant was supposed to attend but the County was in the midst of the H1N1 flu incident with the EOC activated as a call center.

Marty stated that there were some interesting presentations but as usual there was scheduling conflicts between what presentation you wanted to see. Marty stated that Mr. Velasquez could not make it and the replacement speaker was Mr. Bacon from the Winnebago Health Department. He gave a report on the (swine) flu. He gave a detailed analysis of things.

Jon asked if the new site was easier to get to. Sean and Marty both said it is much easier – right off the toll way exit.

Sean stated he attended Kathy Allen's presentation regarding the Tier reports. Jon, as the Chairman, can approve who sees the electronic version of the Kane County information submitted on the Tier reports to the State. They – the State - are starting with 7 counties for the electronic data access. The way the law is written, the facilities can e-file to the state but the LEPC still needs a hardcopy. Supposedly, we should be able to get all the information we need out of the new state program. Brief discussion followed.

Sean stated that there was a presentation on Campus Safety updates and two presentations on the NIU Shooting. Marty stated that they had good information in them.

Frank (from DeKalb) stated that the last day exercise was a good way to get credit for exercising your plan. The scenario was the Harvard tornado. Kathy was there taking information so the counties would get credit for their plan.

There was discussion on how we prove we are exercising the plan, what proof? An after action report can / should be filed with the State. Jon stated he will look in to that since they used the plan in one of the FD drills. Frank stated we should list it in the annual report.

HMEP Grant update:

The contractor is still not hired. There is something with the way the county hires a contractor that is slowing the process. Discussion on how DeKalb and other areas ‘hire’ this person. Since they are not hired by the county, they are hired by the LEPC. Jon stated he would talk to Kathy on this item.

Deb stated she has not been spending much on anything because she does not want to have to “move it”. With the impending move of the OEM office, radio room, EOC and store rooms; the more we have (even storage supplies and plan supplies) – the more we have to move. I have bought a few locks for the current filing cabinets but until the move, spending for items is being held off. If you wish to attend the IEMA conference, please get your paperwork to Deb – there is money for training.

OEM New office, the golf outing and the next meeting was discussed. In August, OEM is tied up with Solheim – the golf outing. OEM should be in the new office but the time schedule for the move is not written in stone. Jon asked if we have a suite number for our new address. NO – we are going into Building “C” but all the mail goes through the county mail room and they deliver the mail to us.

The Batavia Fire Chief - Randy Deicke – offered to host the August meeting at the Wilson street station. There will be more to follow.

NEW BUSINESS:

LEPC Plan Review:

The Plan was placed upon the overhead and projected to the screen so everyone could view the proposed changes.

Deb stated that most of the changes we minor items, date, address, and then the traffic updates from the new KC Transportation plan. The IC&E rail line was bought out by Canadian Pacific so that item was changed. The population updates were changed to the latest 2005 numbers. The clean up contractor list has been reviewed. Items that still need to be inserted are the list of the new facilities and the 2009 membership. That should be completed shortly. Sean stated that the plan does conform to NIMS.

As soon as we get the contractor on board, the surveys can be sent out again to the police and fire departments and the calls to the RR to update their information for the next plan update.

A Motion to accept the plan with the changes shown with the inclusion of the updated membership and facilities' listing was made by Bob Balsamo. The motion was seconded by Marty Wolding.

Any discussion: None

Voice Vote: Approved 5/19/09

The signature page was signed by Jon and given to Marty to bring to Dan for signature.

FOR THE GOOD OF THE ORDER:

Health Department report on the H1N1 Flu

Chris Hoff of the Health Department asked to give a brief update on the H1N1 flu outbreak. He stated that the health department is busy with the time line. They were aware of the H1N1 flu and its issues April 24th. Currently there have been 5500 cases in the US (only 48 states reporting cases) and an additional 5000 around the world. As of today's meeting, there are 28 cases in Kane County. Illinois had the most cases but also has been performing the most testing. Most of the cases have been mild with only 7 deaths. The health department is looking to the fall. This is the first wave of this flu virus and it may come roaring back in the fall. There is still a very high level of influenza like illness going around. Technically may 1st is the end of flu surveillance.

The supplies from the SNS were shipped out to treatment clinics & hospitals. Those fire departments that wanted items received their delivery on Friday. It took the Feds 6 days to push everything out to all the states, PR and Guam.

In the fall the second wave could be more virulent. This could lead to more people getting sick and more deaths. Currently the Southern Hemisphere is moving in to their flu season so everyone is watching to see what happens there.

The CDC is moving ahead with the vaccine development – the new vaccine will be administered in 2 doses.

The health department wants to be sure people are protected – be sure to follow your regular protocol. Everyone should be vigilant. If you are sick or your kids are sick, don't come to work, don't send the kids to school or day care. Don't take the chance and spread the virus around.

For those in the health care fields and emergency response functions, look at the supplies that you normally get. How often do you order and how long does it take them to arrive. If you are using the vendors like Cardinal for medical supplies – you should know that they were not able to keep up with the demand. Who is your secondary vendor?

The Health Department will continue to push out information and be in contact with the hospitals and clinics.

We have cut down the numbers (of people) that are being tested. It was that anyone that came thru with flu-like symptoms was tested. There were thousands of samples going to the lab. The rapid testing going on in the doctor's office was not as sensitive as it needed to be. Many folks tested negative in the first round of rapid testing – but then the health department decided that if they showed ILI (influenza like illness) they should be considered having the flu. Many things needed to be reconsidered since the rapid test was yielding negative results.

Open Discussion:

Question on mask use – Chris stated it has been recommended that they use N-95 masks.

- Chris stated that if there is a question, you can don a surgical mask.
- Jack – N95 masks have to be fit tested.
- Jon – they are looking at N100 – 1 size fits most

It was noted that you need a temperature & humidity controlled area to store your supplies to get more life out of them. Also – look at your vendors, do they stockpile or drop ship. What about decon an ambulance?

Additional discussion ensued.

NEXT MEETING DATE:

The next meeting is **Tuesday August 18, 2009** at 1:00 PM at the **Batavia Fire Station 1** located at **800 E Wilson.**

MEETING ADJOURNMENT

Marty moved to adjourn the meeting. Sean seconded. The motion passed via voice vote. The meeting adjourned at 13:58 hours.

Respectfully Submitted,

Deborah Dortmund
KCOEM Administrative Assistant
LEPC Recording Secretary and Treasurer

Note – Attachments are not published to the website.

Summary of Motions

1. Acceptance of previous meeting minutes.
2. Approval of 2009 Plan pending updates
3. Adjournment